



Accessing a Working Group Meeting via Webcam

Before the meeting

- download Yahoo
- create an account and user name for Yahoo
****NOTE:** please use your first initial and last name for the user name. You will probably be asked to put some numbers with the name to make it unique. (i.e. Nicole Scott – nscott916)**
- email your Yahoo user names to info@samsi.info to add to SAMSI's contact list. Use subject line: <working group name> user name
- add the SAMSI user name – wgsamsi – to your contacts

On the day of the meeting

- about five minutes before the meeting, sign onto Yahoo Messenger
- you will be invited by Yahoo to view the meeting once the webcam is ready
- **for audio**, you will need to call into the SAMSI conference line (919-685-9338)